



Home Improvement Application

Please complete this form in capital letters. Please return to homeimprovements@lqgroup.org.uk

Personal Details	Leaseholder one	Leaseholder two
Title:		
First Name:		
Surname:		
Address including postcode:		
L&Q Reference Number:		
Contact Telephone Number:		
Email Address:		
Please tick the relevant box indicating which works you would like permission for:		
Installing double glazing		<input type="checkbox"/>
New fitted kitchen		<input type="checkbox"/>
New fitted Bathroom		<input type="checkbox"/>
New central heating system (boiler)		<input type="checkbox"/>
New hard flooring		<input type="checkbox"/>
Other		<input type="checkbox"/>
If other, please detail here:		
Structural Improvements for example, Extension/Out house or changing the layout of your home.		
Please give details:		

Disclaimer

1. L&Q's approval to carry out an improvement/modification of any work described above can only be validly given in writing by an Authorised member of L&Q.
2. I/We understand that should L&Q grant consent for the improvements/modification L&Q will accept no responsibility for ensuring that the work is undertaken to a satisfactory standard, and/or that all statutory requirements are complied with.
3. I/We understand that any works in connection with the improvement/modification must be carried out in a professional manner and the materials and work undertaken must be a professional standard capable of providing a life, with normal use of care, at least as good as that any parts of the property which have been removed or altered as part of the improvement. All alterations/improvements will remain or will be reinstated to its original condition by you, if required by L&Q.
4. I/We understand that any alteration to telephone, gas, water or electricity services, drainage or any other statutory undertaker, must be in conformity to the requirements of the Agency concerned and appropriate certificates obtained. A gas/electrical test certificate should always be available where such work has been carried out. An independent test may be required in other circumstances depending on the nature of the work proposed and you must ensure that regulations covering these services are adhered to.
5. I/Will be responsible for the repair and upkeep of the improvement and for consequential make good of the property following the improvement, and for the repairing any consequential damage to the property which may occur at any time.
6. I/Will indemnify L&Q against all costs and damage resulting from the action against L&Q in respect of any alleged breach of Planning and Building Regulations requirements or any other statutory requirements or claim from Third Parties in all circumstances.
7. I/We also agree to keep L&Q indemnified when leaving the property.
8. I/We agree that any costs and expenses incurred will be borne to myself/ourselves.
9. I/We agree to cover all costs associated with the works, including any surveyors fees that may be required during and after completion.

Applicant 1:

Full Name: _____

(Please Print)

SIGNED: _____ Date: _____

Applicant 2:

Full Name: _____

(Please Print)

SIGNED: _____ Date: _____