

Social Value Fund – Grant Application



- Use this form to apply for up to £10,000
- This is an open grant programme.
Any eligible organisation delivering to benefit L&Q residents may apply
- If you have any questions, please contact socialvalue@lqgroup.org.uk
- Please note there is a word count for each answer box that must be adhered to.

Eligibility check

Please tick all boxes that apply. If there are any boxes you cannot tick, your organisation may not be eligible to apply for this work. In that case, get in touch with us before going any further.

Our organisation is at least one of these: community/voluntary sector group, registered charity, school, college or other educational establishment, company limited by guarantee, Community Interest Company, Social Enterprises.		<input type="checkbox"/>
Our organisation is UK based.		<input type="checkbox"/>
Our organisation has all of these: A committee, board, or other governing group, with at least three unrelated members. A constitution or other set of rules. A bank account in the name of your organisation, with at least two unrelated signatories. A set of accounts for the last financial year.		<input type="checkbox"/>
The work we want funding for does none of these: Promoting or advancing religion. Promoting or advancing a political stance. Animal welfare. Travel abroad. Benefiting just one individual. Support for an individual or team to compete in a tournament. Activity which has already happened. Activity or services which the government (national or local) is obliged by law to pay for. Payment of charitable donations, prizes or similar to third parties. Contribution towards general fundraising appeals.		<input type="checkbox"/>
The work we want funding for will take place for L&Q customers and the communities they live or benefit people living there		<input type="checkbox"/>
The work we want funding for will do at least one of these themes? Please place a tick next to one or more of these options.	Support L&Q residents to increase their incomes and financial resilience to help sustain tenancies and maximise income.	<input type="checkbox"/>
	Increase community activity and investment in our core neighbourhoods so they remain places people are proud to live.	<input type="checkbox"/>

Section 1: Organisation and proposal information

Organisation name:	
Organisation address:	
Organisation registration number (eg charity/company number):	

Main contact name:	
Email address:	
Phone number:	

Project title:		
Project dates:	Start:	End:

In which local authority area will this activity take place? (London borough or Greater Manchester local authority)	
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Organisation structure Please tell us how many staff currently work for your organisation by type: Governing body/committee members; Full time Employees: Part-time Employees: Active volunteers.	
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Section 2: Your organisation

Question 1

Please tell us about your organisation.

Tell us about:

- The work you do
- The people you help, and how you help them.

(Maximum 350 words)

Section 3: Your proposal

Question 2

Please tell us in detail about the project you want us to support.

You could tell us about:

- What will happen during the project?
- Who will do what?
- Where will it happen?
- How will you make it happen?

(Maximum 400 words)

Question 3

What motivated you to want to do this work?

You may want to tell us about:

- Identified need
- Organisational insight
- Local customer feedback
- Area statistics
- Other support available to meet this need
- How your organisation is best placed to deliver this project.

(Maximum 450 words)

Section 4: Impact

Question 4

What is the impact your project will have on the people you help and your organisation?

Tell us about:

- Short and long-term impact your project will have
- The difference it will make to individuals and their communities.

(Maximum 250 words)

Section 4: (continued)

Question 5

How will you ensure your project reaches L&Q customers and the communities they live within?

(Maximum 200 words)

The priority of our funding is to support L&Q communities.

Question 6

How many people will directly benefit from this project?

Please answer with a number.

Question 7

How many of these people will live in L&Q communities?

Please answer with a number or a percentage. This needs to be above 20% for us to fund your work.

Section 5: Outcomes

Question 8

Monitoring and evaluation plan

Please use your answers from **Question 5** (the impact your work will have) to help you fill in this section.

How my project will make a difference (outcomes)

Eg We will improve the money management skills of young people through training them

How will I know this has happened? (evidence)

- Register of attendees at training course
- Poster advertising training course
- Case Studies of young people.

Target

Eg 15 young people trained

Question 9

How will you use the information you collect to evaluate the success of your project?

(Maximum 250 words)

Section 6: Future

Question 10

If we fund this project, what will this mean for your organisation and the work you do in the future?

Please tell us:

- Will you look to continue the project after our funding ends?
- Will this act as learning for future projects?
- Is this planned as a stand-alone project?

(Maximum 250 words)

Section 8: Additional information

Land and buildings

Does your project involve work on land or a building, including refurbishment?

If no, you do not need to fill in the rest of the table.

Yes

No

Do you need planning permission for your project?

Yes

No

If yes, have you applied for this permission and what is the status of your application?

Have you had written permission from the owners to undertake your project?

Yes

No

If yes, what is the name and address of the building?

If yes, who owns the building?

(name and contact details)

Policies and procedures

To support your application, you will need to provide supporting evidence along with this application form. **Please tick to confirm you have attached the following:**

A valid constitution or other governing document.	<input type="checkbox"/>
Proof of an elected committee or governing body with at least three unrelated members.	<input type="checkbox"/>
All Policies need to cover your activities. For example – Insurance health and safety and risk assessments. If your work involves children, young people under the age of 18, or adults at risk please upload your safeguarding policy.	<input type="checkbox"/>
The latest bank statement of an account in the name of the group? Bank account should be in the name of the group, which requires signatures for cheques and withdrawals from at least two committee or governing members. Your account must be in credit for us to consider a funding application.	<input type="checkbox"/>
Accounts dating back at least 12 months. Or for new groups a forecast for Year 1 operation.	<input type="checkbox"/>
Documented planning permission for work on buildings or land.	<input type="checkbox"/>
Written confirmation of permissions/bookings for work using an external venue.	<input type="checkbox"/>
A detailed spending plan and outcomes table.	<input type="checkbox"/>
If your work involves work with children, young people under the age of 18 or adults at risk (please tick) We expect as a minimum:	<input type="checkbox"/>
<ul style="list-style-type: none">■ Have safeguarding policies in place appropriate to your group/organisation and the work you are asking us to fund■ Complete a rigorous recruitment and selection process for staff and volunteers working with children, young people and adults at risk, including checking criminal records and taking up references■ All volunteers and staff members working with children and vulnerable adults have a DBS check■ Follow statutory and best practice guidelines on appropriate ratios of staff/volunteers : children, young people and adults■ Carry out a Risk Assessment if appropriate■ Secure extra insurance cover if appropriate,	

Referee

Please provide us with details of someone who can act as a Referee for your organisation. They should have known you and your organisation for longer than one year, or where your organisation has been operating for less than one year, they should have known you and the organisation since its creation.

If successful, we may contact the Referee and send them a form to complete by email. You may wish to advise them that you have given us their details.

Name of referee:	
Email of referee:	
Telephone of referee:	
What is the nature of this person's relationship with your organisation?	

Declaration

I accept responsibility for the above information on behalf of the named group or organisation and agree to inform L&Q immediately if I leave the organisation or can no longer fulfil my responsibilities.

On behalf of the organisation named in section one of this application, I confirm that all information given is correct to my knowledge.

I understand that if any incorrect information is found to have been given, then any offer of funding may be withdrawn, and any funding already given may need to be returned.

Name of person making declaration:	
Position within the organisation:	
Signature:	

Thank you for completing this application.

- Once you are happy with it, please submit it to us by email. The title of the email should be 'Social Value Fund Grant Application from (name of your organisation)'
- You should email this directly to socialvalue@lqgroup.org.uk
- You should receive an acknowledgement of your submission within 72 hours. If not, please get in touch.
- Once submitted, you will be given a timeline for when you should expect to hear the outcome of your application.

Registered office: 29-35 West Ham Lane London E15 4PH

Social Housing Regulator (L4517)

Registered Society (30441R).

L&Q is an exempt charity.



L&Q
FOUNDATION