

Remortgage / further advance application form and checklist



Please fill this form in capital letters. You will need to complete this application and make sure you send this along with **ALL** the required documentation, so we can assess your application. Supply of the form without all required relevant documents will result in a delay to your application. Please contact the team for further assistance.

Name(s): _____

Full property address: _____

Postcode: _____

Please tick the relevant box

1. I/we are remortgaging with my existing mortgage lender (L&Q wouldn't usually be involved in this case unless otherwise required by your mortgage lender. Please check with them) ☐

2. I/we are remortgaging from my existing mortgage lender to a new mortgage lender ☐

3. I/we are remortgaging to a new mortgage lender and borrowing additional funds: ☐

If you have answered **Yes**, please tell us the reasons for this additional borrowing:

4. I/we are staying with our existing mortgage lender, but we wish to borrow additional funds: ☐

If you have answered **Yes**, please tell us the reasons for this additional borrowing:

Please note: Additional borrowing can only be requested for home improvement reasons. If applying for additional borrowing, please complete the 'Home Improvement Application Form' as well and include within the required documents listed below.

Document checklist

Your name: _____

Property address: _____

Postcode: _____

Contact telephone number: _____

We will contact you to collect your administration fee when we process your application

We are only able to process your application once we have the following documents

I enclose:

A new mortgage offer or key facts illustration:

- Does this offer include the current full market value? (usually found on page two of your offer) ☐
- Do the terms and conditions of the offer confirm your lender is aware you purchased as Shared Owner or equity loans customer? (If this is not within the terms and conditions of your offer then you must get an additional letter/or email confirmation (direct from your mortgage lender) confirming they are aware you are a Shared Owner or equity loans customer) ☐

An up-to-date redemption statement from your existing mortgage lender (balance of current mortgage):

- This must show your current mortgage balance and be within the last three months ☐

If applying for additional borrowing, have you also completed the Home Improvement application form and included it with this application? ☐

Please ensure you supply the form with **ALL** documentation listed above. Any missing documents will cause a delay to your application being processed.

Please note an administration fee is required to process your application. Once we received all your documentation, we will contact you to collect this payment.

You can either email this checklist and all your documents to **remortgaging&FA@lqgroup.org.uk** or post them to:

**Homeownership Team
29-35 West Ham Lane
Stratford,
London
E15 4PH**

L&Q